



MINUTES

Thursday, September 19th, 2019 - by teleconference

Present: Marcus, Corinne, Jerilyn, Mathieu

Regrets: Pam, Philip, John, Pooyan

Note taker: Corinne

Jerilyn began the meeting at 1:01 pm Eastern Time.

Approval of the Agenda

- ❖ Agenda approved
- ❖ Note that Mathieu/Corinne didn't receive invitation to InformCanada/InformOntario discussion.
> Jerilyn to reach out to Melanie for clarification on admin support role.

Approval of minutes of April 18th, 2019

- ❖ Motion to approve the minutes of March 21st, 2019 made by Mathieu, seconded by Corinne.
CARRIED

Business Arising & Updates

- Introduction to new members - Jerilyn
 - Jerilyn gave orientation to Sherry over the summer.

- Approval of 2019 AIRS Training Manual - Marcus
 - Indigenous section completed. Board hasn't received version for approval.
> Jerilyn to send a copy to the group for approval.
 - Mental Health section: Findhelp contracted to update section.
> Jerilyn to ask John Allec a summary of changes.
 - Both sections to be uploaded on IC website for members. Still need a quote for French version. Marcus indicates \$7000 budget for translation of full manual.
> Follow up with John Hoyles who mentioned he'd figure out translation costs.
> Corinne to find editable version of manual to establish what must be translated vs what can stay.
> At the minimum, establish quote for Indigenous section as it doesn't exist in French.

- IO/IC Meeting Update - Marcus (see Marcus' meeting notes in attachment)
 - Mostly discussed differences/commonalities between both organizations. Two main aspects: both are struggling with membership engagement, agreement to collaborate on offering training to members.
 - Some comments re potential merger: risk of provincial group forming its own entity if IC becomes too Ontario-centric; IC board must ensure cross-Canada representation;
 - Merger discussions are on hold, with intention to collaborate on training and membership engagement. Suggestion to create common task group for the latter.
> Next step: Pooyan/Marcus to work together on membership survey for both organizations; consider creating a task group to tackle common membership engagement goals.

Financial Overview - John

- Deferred

Subcommittees

- Governance - John
 - Deferred

- Strategy - Jerilyn
 - Jerilyn/Kristen discussed IC strategic goals. Key priority is IO/IC collaboration/merger. Previous strategic plan expired, need a new one.

- Membership and Engagement - Marcus
 - Nothing to add following IC/IO discussion.

Other Items

- Marcus: re AIRS Training Manual/Indigenous section: a few information centres showed interest for keynote presentation about the new section. Some budget available for webinars/presentation. Kids Help Phone agreed to offer webinar on Indigenous strategy (to be recorded and shared with members)

Adjournment and Next Meeting

- ❖ Motion to adjourn the meeting made by Marcus, seconded by Jerilyn.
CARRIED

Meeting adjourned at 1:50 pm.

Next meeting: November 21, 2019.