



InformCanada
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Application for CCRS and CCRS-DC Recertification

Must be completed in full and forwarded to InformCanada with full payment to the address indicated above. Make cheque payable to InformCanada and mail with completed application. Payment by credit card may also be emailed or faxed.

INDICATE RECERTIFICATION APPLYING FOR



Certified Community Resource Specialist (CCRS)
 Certified Community Resource Specialist – Database Curator (CCRS-DC)

Date of certification expiration as shown on Certificate _____

ADDRESS AND CONTACT INFORMATION (Print in block letters)

Mailing address: Work Home

Name: _____

Organization Name _____

Mailing Address (Apt/Unit/#) _____ City/Prov _____ Postal Code _____

Work Phone _____

Work Fax _____

Work Email _____

Work Web Site _____

Home Phone _____

Home Email _____

<u>Office Use Only</u>			
Date Rec'd	Acknowledged	Approved	Payment Processed
CHQ# _____	Issuer _____	VISA	MasterCard AmEx

RE-CERTIFICATION FEE PAYMENT INFORMATION

InformCanada Members \$60 InformCanada Member ID # _____
 Non-Members \$200

Cheque made payable to InformCanada (included)
 Credit Card Visa MasterCard Amex

Credit Card Number _____ Expiry Date _____

Card Holder's Name _____ Card Holder's Signature _____

**** All Fees are subject to change**

REQUIRED HOURS OF TRAINING/DEVELOPMENT IN I&R (MINIMUM OF 10 HOURS)

Information is subject to verification. Use additional sheets if necessary

Date & Number of Hours of Training	Program Title, Description and Relevance to I&R	Trainer Name & Contact Information

DISCLAIMER FOR ALL RECERTIFICATION APPLICANTS:

- The undersigned understands that the AIRS Certification Program is voluntary, and participation in or completion of this process will not guarantee recertification.
- The AIRS Certification Program will provide written notification to those candidates who do not meet the eligibility requirements. The undersigned agrees that neither AIRS, its officers, members nor other persons involved in the AIRS Certification Program shall be held liable for the failure of any candidate to receive Certification.
- It is understood that the full recertification fee is non-refundable and non-transferable.
- Recertification is required every 2 years. In order to qualify, the certified individual must document the fact that they have received at least 10 hours of training and professional development in the field of information and referral. A second examination is not required for recertification unless the individual has allowed their certification to lapse beyond the expiration date noted on their certificate.
- AIRS and InformCanada makes public a list with name, organization and province of all who hold certification. To not be included in the list please check .

SIGNATURE OF APPLICANT: I have read and understood the above "Disclaimer" and by my signature as the applicant, I certify that the information I have provided is true and accurate and understand that the penalty for intentional misrepresentation is immediate revocation of AIRS certification.

Print Name _____ Date _____ Signature _____